



ONLINE LEARNING

MOODLE INTRODUCTION: A GUIDE FOR TAFE NSW STAFF

WHAT IS MOODLE?

Moodle is a software application known as a Learning Management System (LMS) or a Course Management System (CMS).

Moodle is one of the leading Learning Management Systems available in the world.

It is used to deliver course content and host online learning activities.

Moodle helps students and teachers by providing a collaborative learning environment. It enables teachers and students to communicate and participate in a range of teaching and learning activities via 'courses' or 'sites'.

Teachers may also use Moodle to provide students access to course-related resources.

The Moodle learning platform provides a learning space for you to design online courses with flexible content and collaborative activities so that your students get constant feedback.

Moodle brings a range of online tools together which provides the flexibility to deliver training online, face to face, or as a combination of methods with blended delivery.

Use Moodle to:

- add resources in a range of formats, for example, PowerPoint, Word, Excel, PDF, video, web pages, books, internet links.
- create activities, for example, self-marking quizzes and online assessment submission, image galleries, glossaries and journals, discussion forums
- track student records and progress
- and much, much, much more ...



VIDEO: WHAT IS MOODLE



VIDEO: MOODLE INTRODUCTION

GETTING STARTED

To Access your Moodle site, go to the link provided below and enter your TAFE username and password.

TAFE West <http://moodle2.wit.tafensw.edu.au>.

TAFE New England <http://my.tne.edu.au>

Login using TAFE username john.smith5

TAFE password *****

Once you have logged into Moodle, the Dashboard will display any courses you are currently enrolled into.

Use the 'Search' button located on the main menu to search for courses.


HOW DO I GET ACCESS TO OTHER COURSES?

Most courses require an enrolment key to gain access.

Contact the course manager to request access.

You can email the course manager by clicking on the link provided to send an email requesting access to the course.

BSBITU303 Design and produce text documents (1828)



This unit describes the performance outcomes, skills and know using advanced features of word processing software. This unit operations and keyboarding, and basic skills in the operation of administrative support within an enterprise, or may be technical documents.

- Course Manager: [Customer Innovation](#)

Category: [Central Unit Delivery](#)

CENTRAL MOODLE UNITS

There are many courses already built in the TAFE Moodle. TAFE NSW has created a number of centrally supported units for use within a range of courses.

These central units are designed and available to be delivered completely online but may also be used to support flexible or class based delivery. They are available for use by any TAFE NSW staff member.

Refer to 'Central Moodle Units' for an overview and a list of the units currently available.

WANT TO HAVE YOUR OWN MOODLE SITE?

You will need to speak with your Head Teacher or Manager of Educational Programs (MEP) to request a site.

If approved, the site will then be ordered from the eLearning support team at elarningsupport@tafensw.edu.au.

OTHER DOCUMENTS IN THE SERIES

Teaching with Moodle, A Facilitator's Guide

Building a Moodle for TAFE

Moodle Student Orientation Guide

Technical Requirements for Studying Online

TAFE Central Units